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## **TAX/WATER DEPARTMENT**

Our Tax and Water Office can be reached by phone Monday through Friday, 9:00 am to 4:30 pm at 973-956-1000 ext 1002 (Tax) or ext 1001 (Water).

### **NO CASH PAYMENTS UNTIL FURTHER NOTICE**

Payments can be made for water and taxes:

1. Mailed to:      Borough of Totowa  
                         Tax or Water Department  
                         537 Totowa Road  
                         Totowa, NJ 07512
2. Paid online at [totowanj.org](http://totowanj.org)
3. Paid online thru your bank's online system.
4. Drop Box in Police vestibule. (coming soon)

**SEPARATE CHECKS MUST** be made for water, sewer and fire sprinkler accounts. We will not be able to process your payment if one check is written for different accounts.

Please note that **ONLY TAX AND WATER PAYMENTS** can be made online through [totowanj.org](http://totowanj.org).

Form PTR 1 and Form PTR 2 can be faxed, emailed, or mailed upon request.

2016 Homestead Benefit Credits have been put on hold by the State until further notice. We will continue to post the most updated information.

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## **HEALTH DEPARTMENT**

The Health Registrar will be available for questions at (973) 956-1000, ext. 1008 between the hours of 9:00 am – 4:30 pm, Monday through Friday. The Office of Vital Statistics **will not** be taking marriage applications until further notice. Anyone requesting certified copies of a vital record can either mail in their orders to this address:

Office of Vital Statistics & Registry  
Issuance Unit  
P.O. Box 370  
Trenton, NJ 08625

Or place an online order using this link: <https://www.state.nj.us/health/vital/order-vital/online-requests/index.shtml>.

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## **DEPARTMENT OF PUBLIC WORKS**

The Department of Public Works will be available via phone, (973) 956-1000, ext. 1071 from 7:00 am – 3:30 pm Monday through Friday, or via email at [jniland@totowanj.org](mailto:jniland@totowanj.org).

- The Recycling Center **will remain open to drop off recycling.**
  - You **will not** be able to pick up your free Recycling Barrel until further notice.
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## **BUILDING DEPARTMENT**

The building department will have drop off and pick up boxes located in the lobby of the municipal building.

UCC forms can be obtained by going onto the link provided below.

<https://www.nj.gov/dca/divisions/codes/resources/constructionpermitforms.html>

The building department will continue to process any permit applications via the drop boxes located in the lobby (coming soon), e-mailed applications or mailed in applications until further notice.

Inspections will be limited to exterior and vacant commercial structures only. No interior residential inspections and/or CO or Fire Inspections will be done at this time. Anyone who closes on a property prior to receiving a CO and Fire Certificate could be subject to violation and penalties as per the Borough of Totowa code.

Please call the building department at 973-956-1000 ext. 1017 or ext. 1018 if you need to arrange an inspection as stated above or have any questions, Monday through Friday from 9:00 am – 4:30 pm.

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## **COURT OFFICE**

Court employees are available by telephone Monday through Friday, 9:00 am – 4:30 pm at (973) 956-1000, ext. 1005 and ext. 1006. All citizen complaints or emergencies go directly to the Police Department or call (973) 790-3700.

Payments can be made at <https://www.NJMCDirect.com> or mail to:

Totowa Municipal Court  
537 Totowa Road  
Totowa, NJ 07512

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## **FIRE DEPARTMENT**

Please be advised that the fire department is still and will always be available to respond when called upon. Note that when we respond, if it is not a fire or rescue type situation, we will ask some health questions before entering a home or business. We will take the proper precautions as needed to protect not only the first responder but that of the occupant of the location as well. We ask your cooperation during this time.