

## BOROUGH OF TOTOWA

### MINUTES OF THE MAYOR AND COUNCIL

**December 10, 2013**

**PRESENT:** Mayor John Coiro, presiding, Council President Phil Puglise, Councilman John Waryas, Councilman Lou D'Angelo, Councilwoman Carolyn Fontanella, Councilman Anthony Picarelli, Municipal Clerk Joseph Wassel and Municipal Attorney Robert Corrado.

**ABSENT:** Councilwoman Debra Andriani.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Councilman Puglise: Announced this past weekend, that Captain Scott Titus organized, and our officers volunteered their time to make over their police room with new furniture and lockers donated by Hoffman La-Roche and said that they did a good job and that it only cost the Borough for a coat of paint.

#### CITIZENS HEARD:

Mike Mahometa, 269 Lincoln Avenue: Asked the status of the resolution from the last meeting to de-slag/de-silt the Passaic River. Mayor Coiro: Informed him that we submitted the grant application to the Department of Environmental Protection, but we haven't heard yet and probably won't for at least a couple of months at the earliest.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve the Minutes of the Mayor and Council for the meeting of November 26, 2013. On roll call vote, all members of the Council present voted in the affirmative.

**COMMITTEE ON FINANCE:**

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to approve Resolution No. 2013-25 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to approve Resolution No. 2013-26 Authorizing Transfer Of 2013 Budget Appropriations. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to adopt the following resolution authorizing the Treasurer to issue refunds to various property owners pursuant to State Tax Court judgments. On roll call vote, all members of the Council present voted in the affirmative.

**RESOLUTION**

WHEREAS, there has been State Tax Court Judgments to reduce the evaluation on the following properties.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the Borough of Totowa is authorized to refund these amounts.

<u>BLK</u>	<u>LOT</u>	<u>PROPERTY/OWNER</u>	<u>PAYABLE TO:</u>	<u>YEAR</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
81	22	100 Raphael Road Brian & Alicia Britting	Brian & Alicia Britting 100 Raphael Road Totowa, N.J. 07512	2013	390,300.00	370,000.00	\$426.91
175	10	18 Furler Street Springfield Elec. Specialties Inc.	Future Fit, Inc. DBA Gold's Gym  Skoloff & Wolfe, P.C. 293 Eisenhower Parkway Livingston, N.J. 07039	2010 2011 2012 2013	5,443,500 4,882,400 4,882,400 4,882,400	4,700,000.00 4,250,000.00 3,950,000.00 3,800,000.00	\$12,698.98 \$12,426.66 \$19,207.44 \$22,762.87
						Total Check	\$67,095.95

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to adopt the following resolution authorizing the Treasurer to issue Senior Citizens and Veterans Deduction refunds to various property owners. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION

WHEREAS, the following taxpayer qualifies and is entitled to the \$250.00 Senior Citizen Deduction for the year 2013; and

WHEREAS, the following taxpayer qualifies and is entitled to the \$250.00 Veteran Deduction for the year 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the Borough of Totowa is authorized to refund \$250.00 to the following Taxpayers:

<u>SENIOR CITIZEN</u>	<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>
Dolores Barbieri	13	24	160 Willard Ave.

  

<u>VETERAN</u>	<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>
Judith Morales	40	8.01	40 Hudson Ave.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to adopt the following Resolution Re: Cancellation of Outstanding Checks. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 108-2013

Resolution Re: Cancellation of Outstanding Checks

WHEREAS, there exists numerous, old, outstanding checks on the bank reconciliations of the General and Net Payroll bank accounts; and

WHEREAS, the old, outstanding checks have been investigated and it has been determined that these old, outstanding checks should be cancelled.

NOW, THEREFORE, BE IT RESOVLED, by the Governing Body of the Borough of Totowa that the following old, outstanding checks in the amount of \$2,787.98 in the General and Net Payroll bank accounts be and the same are hereby cancelled.

<u>Bank Account</u>	<u>Amount Cancelled</u>
General Account	\$1,582.50
Net Payroll Account	<u>1,205.48</u>
	<u>\$2,787.98</u> (A)

- (A) A detailed listing of the outstanding checks to be cancelled will be retained on file in the Office of the Borough Clerk.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to adopt the following Resolution Re: Cancellation of Escrow Account Balances in Other Trust Account. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 109-2013

Resolution Re: Cancellation of Escrow Account Balances in Other Trust Account

WHEREAS, the Treasurer has advised that there exists old and inactive escrow account balances that remain outstanding in the Other Trust Fund; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to cancel these account balances of record – as detailed on the attached list – in the amount of \$57,226.40 and transfer to Surplus.

NOW, THEREFORE, BE IT RESOVLED, by the Mayor and Council of the Borough of Totowa, that the Treasurer be authorized to cancel the account balances of the old and inactive escrow accounts in Other Trust Fund as detailed on the attached list in the total sum of \$57,226.40.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Totowa that the Treasurer transfers the total sum of \$57,226.40 from Other Trust Fund to Surplus.

Letters from the Happy Seniors and the Totowa Seniors thanking the Mayor and Council for their annual contribution were received and filed.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman Puglise, seconded by Councilman Waryas to accept the results of the election and confirm Vincent Marciano as Fire Chief of the Borough of Totowa Fire Department. On roll call vote, all members of the Council present voted in the affirmative.

A letter was received from Fire Chief Vincent Marciano requesting three days off with pay from the DPW during the week of February 24 – 28, 2014 to attend an Enhanced Incident Management Unified Command Course sponsored by the Department of Homeland Security in Texas. There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve his request. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to adopt the following Resolution For Governor's Council On Alcoholism And Drug Abuse Fiscal Grant Extension January 1, 2014 To June 30, 2014. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 110-2013

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE  
FISCAL GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Mayor and Council of the Borough of Totowa, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Mayor and Council of the Borough of Totowa was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014 in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to Totowa Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the submission of the grant extension for the Totowa Municipal Alliance grant in the amount of:

DEDR	\$12,312.00
Cash Match	\$ 3,078.00
In-Kind	\$11,000.00

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa acknowledge the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to adopt the following Resolution For Governor's Council On Alcoholism And Drug Abuse Fiscal Grant Cycle July 1, 2014 To June 30, 2015. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 111-2013

#### GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 1, 2014 TO JUNE 30, 2015

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Mayor and Council of the Borough of Totowa, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Mayor and Council of the Borough of Totowa further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Mayor and Council of the Borough of Totowa has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa, County of Passaic, State of New Jersey hereby recognizes the following:

1. The Mayor and Council of the Borough of Totowa does hereby authorize submission of a strategic plan for the Totowa Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	\$22,440.00
Cash Match	\$ 5,610.00
In-Kind	\$18,000.00

2. The Mayor and Council of the Borough of Totowa acknowledge the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Upon the recommendation of the Committee, there was a motion by Councilman Puglise, seconded by Councilman Waryas to appoint Diana Ricciardelli as a School Crossing Guard. On roll call vote, all members of the Council present voted in the affirmative.

#### MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby appoint Diana Ricciardelli as a School Crossing Guard for a term ending December 31, 2013.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to confirm the appointment. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve the fireman's application, the purchase of fireman's equipment and authorize a fireman's physical for Gregory M. Shields for Fire Rescue Company No. 4. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON PUBLIC WORKS:

Upon the recommendation of the Engineer, there was a motion by Councilman Waryas, seconded by Councilman Puglise to approve Payment Estimate No. 1 in the amount of \$39,396.00 to Mark Paving Co., Inc. for the Lincoln Avenue Improvements. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was no report.

#### COMMITTEE ON LIAISON & INSPECTION:

A letter from Board of Health President John Krautheim, Jr. advising that Sanitary Inspector Steve Shayne has resumed his duties effective Monday, December 2, 2013 was received and filed.

#### COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Picarelli, seconded by Councilman Puglise to approve Raffle License Application Nos. 1746 & 1747 for the PTO Clifton School #9 for a Tricky Tray and On-Premise 50/50, respectively, to be held on February 7, 2014 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman Puglise to approve Raffle License Application Nos. 1748 & 1749 for Our Lady of the Holy Angels for a Tricky Tray and On-Premise 50/50, respectively, to be held on May 7, 2014 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman Puglise to approve Raffle License Application No. 1750 for St. James of the Marches, Knights of Columbus for a Calendar Raffle to be held February, March & April 2014. On roll call vote, all members of the Council present voted in the affirmative. Councilman D'Angelo abstained from the voting.

There was a motion by Councilman Picarelli, seconded by Councilman Puglise to approve Raffle License Application No. 1751 for the AC Milan Club of NJ, Inc. for a Casino Night to be held on January 24, 2014. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman Puglise to approve Bingo License Application No. 1754 for the Totowa PAL for their annual Bingo for 2014. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman Puglise to approve Raffle License Application No. 1755 for the Totowa PAL for their annual Pull Tab Raffle for 2014. On roll call vote, all members of the Council present voted in the affirmative.

A letter from resident Frank Winkleman and his daughter Linda Kowalskie thanking the Mayor and Council for his 100<sup>th</sup> Birthday Proclamation was received and filed.

Mayor Coiro announced that we currently have a Council Meeting scheduled for next Tuesday, December 10, 2013, but that if there is no business needed to be conducted before the New Year we will cancel it and put a notice on the website.

There being no further business to come before the Council, there was a motion by Councilman Puglise, seconded by Councilman Waryas that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

---

Joseph Wassel, RMC  
Municipal Clerk