

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

July 8, 2014

PRESENT: Mayor John Coiro, presiding, Council President Phil Puglise, Councilman Lou D'Angelo, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Municipal Clerk Joseph Wassel and Municipal Attorney Robert Corrado.

ABSENT: Councilwoman Carolyn Fontanella.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro acknowledged the following officials in attendance: Passaic County Freeholder Director Pat Lepore, Passaic County Freeholder Terry Duffy, Passaic County Clerk Kristin Corrado and Woodland Park Mayor Keith Kazmark.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to dispense with the regular order of business in order to have a swearing in ceremony for newly appointed Councilman Brendan Murphy to take the Oath of Allegiance & Office and to hold a public hearing on Ordinance No. 10-2014 as advertised. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked Councilman Brendan Murphy to approach the dais to take the Oath of Allegiance & Office.

Mayor Coiro commented that it is always a special event when we bring in a new Council person, but this one is especially close to me because I have known Brendan since birth. Mayor Coiro went on to say that Brendan comes from a political family, excelled in sports—especially football—and when it was time to choose a profession, he chose one close to my heart—accounting. Mayor Coiro continued that Brendan was chosen because of his political values and because of his accounting background. Mayor Coiro said that he will replace John Waryas who served for 16 years and thanked Councilman Waryas for his dedication and years of service and we know that Brendan will follow in his footsteps.

Councilman Brendan Murphy approached the dais along with his mother Maria—who held the Bible.

Honorable Mayor John Coiro administered the Oath of Allegiance & Office to newly appointed Councilman Brendan Murphy.

Mayor Coiro presented a badge symbolic to the Office of Council to Councilman Brendan Murphy.

Councilman Brendan Murphy thanked the Mayor and Council for the appointment, the County Committee, Totowa Republican Chairman Peter Murphy—who I also call Dad and is a great guy—and his family and friends for their support and said that this is a great honor and I will try to do a great job following the Mayor's leadership.

The Mayor, Council, Municipal Clerk and Municipal Attorney all congratulated and welcomed Councilman Brendan Murphy.

Mayor Coiro announced that we will take a short recess to allow everyone in the audience to congratulate Councilman Murphy.

Mayor Coiro asked the Municipal Clerk to call the roll of the Council.

PRESENT: Mayor John Coiro, presiding, Council President Phil Puglise, Councilman Lou D'Angelo, Councilwoman Debra Andriani, Councilman Anthony Picarelli and Councilman Brendan Murphy.

ABSENT: Councilwoman Carolyn Fontanella.

Mayor Coiro announced the following new Council Committees for the remainder of 2014.

FINANCE & ADMINISTRATION

D'ANGELO FONTANELLA PICARELLI

PUBLIC SAFETY

PUGLISE MURPHY FONTANELLA

PUBLIC WORKS

MURPHY PUGLISE D'ANGELO

ENGINEERING & PUBLIC PROPERTY

FONTANELLA D'ANGELO ANDRIANI

LIAISON & INSPECTION

ANDRIANI PICARELLI MURPHY

LEGISLATIVE & ORDINANCES

PICARELLI ANDRIANI PUGLISE

Municipal Clerk Wassel announced that Ordinance No. 10-2014 has been advertised for public hearing for Tuesday, July 8, 2014.

Municipal Clerk Wassel read the legal notice and the title of Ordinance No. 10-2014.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to open the public hearing. On roll call vote, all members of the Council present voted in the affirmative. Councilman Murphy abstained from the voting.

Mayor Coiro asked if any citizens wished to be heard on Ordinance No. 10-2014.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to close the public hearing. On roll call vote, all members of the Council present voted in the affirmative. Councilman Murphy abstained from the voting.

Municipal Clerk Wassel read Ordinance No. 10-2014 by title:

ORDINANCE NO. 10-2014

AN ORDINANCE TO AMEND THE ORDINANCE FIXING THE ANNUAL SALARIES AND WAGES OF THE OFFICIALS, EMPLOYEES AND THE APPOINTEES OF THE BOROUGH OF TOTOWA, COUNTY OF PASSAIC, STATE OF NEW JERSEY

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to adopt Ordinance No. 10-2014 on second and final reading. On roll call vote, all members of the Council present voted in the affirmative. Councilman Murphy abstained from the voting.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Mayor Coiro: Remarked that prior to the meeting tonight, he and some of the Council attended a dedication by Girl Scouts Troop 56 of an ADA approved handicapped swing that was installed at the Bogert Street Park. Stated that Troop 56 took on this project to earn their Bronze Award. Said that he thanked the Girl Scouts at the event, but also wanted to thank them again publicly at a Council Meeting.

Councilwoman Andriani: Announced that the Board of Recreation will sponsor another Movie Night at the Totowa Pool this Friday, July 11th, featuring Frozen from 7:00 – 10:30 p.m.

CITIZENS HEARD:

Mike Mahometa, 269 Lincoln Avenue: 1) Said that when the town was doing the fire hydrant flushing in his area recently, he and his neighbors didn't receive the reverse 9-1-1 call and asked that it be looked into. Mayor Coiro: Advised him that there was a glitch in the system and unfortunately all the streets in the affected area didn't get included. 2) Asked about the status on the North Jersey Developmental Center property. Mayor Coiro: Informed him that we have been working with the State on the best use of the property, but there is nothing new to report and it will be a long process.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to approve the Minutes of the Mayor and Council for the meeting of June 24, 2014. On roll call vote, all members of the Council present voted in the affirmative. Councilman Murphy abstained from the voting.

COMMITTEE ON FINANCE:

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to approve Resolution No. 2014-15 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to adopt the following Resolution Re: Governing Body Certification Of The Annual Audit. On roll call vote, all members of the Council present voted in the affirmative. Councilman Murphy abstained from the voting.

RESOLUTION NO. 73-2014

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local Officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to approve payment of the 3rd Quarter 2014 Budget Allotment to the Borough of Totowa Public Library in the amount of \$167,313.00. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC SAFETY:

There was no report.

COMMITTEE ON PUBLIC WORKS:

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman Puglise, seconded by Councilman D'Angelo to approve a grade increase for DPW Laborer Fred Denude from Grade 1-B to Grade 1-A, effective July 9, 2014. On roll call vote, all members of the Council present voted in the affirmative.

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman Puglise, seconded by Councilman D'Angelo to approve a grade increase for DPW Laborer Mike Baron from Grade 1 to Grade 1-C, effective July 9, 2014. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

A letter was received from the Italian American Club requesting permission to use the Municipal Parking Lot on Sunday, July 13, 2014 for a trip to Atlantic City. There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to grant permission. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LIAISON & INSPECTION:

A letter was received from the Fire Chief requesting permission to have a Fire Department family picnic at the Totowa Pool on Sunday, July 27, 2014 and to have the fees waived. There was a motion by Councilwoman Andriani, seconded by Councilman Picarelli to approve the request. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Andriani, seconded by Councilman Picarelli to adopt the following Resolution Authorizing The Purchase And Installation Of Lightning Detection Equipment. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 74-2014

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF LIGHTNING DETECTION EQUIPMENT

WHEREAS, by Resolution No. 64-2013 dated May 14, 2013, the Mayor and Council of the Borough of Totowa authorized the Borough of Totowa to enter into a Memorandum of Agreement with the Township of Little Falls, Borough of Woodland Park and Passaic Valley Regional High School for the joint purchase of a Lightning Detection System that will be utilized by all four (4) entities at their respective recreational fields; and

WHEREAS, the Lightning Detection System consists of a lightning sensor (sensor equipment) to be located at a central location and outdoor remote sirens (notification equipment) that will be located at the various recreational fields; and

WHEREAS, the entities agree to equally share the cost of the sensor system and will own same jointly for the duration of the Agreement; and

WHEREAS, the purchase, cost and ownership of the notification equipment for each entity shall be made by each individual entity; and

WHEREAS, by Resolution No. 73-2013 dated June 11, 2013, the Mayor and Council of the Borough of Totowa authorized the purchase and installation of notification equipment for the Borough of Totowa's Lincoln Field and Minnisink Field; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase of additional lightning detection equipment for the Borough of Totowa's recreational fields; and

WHEREAS, the Lighting Detection System may be purchased from Commercial Recreation Specialists, 415 Investment Court, Verona, Wisconsin 53593 pursuant to New Jersey State Contract No. A81431; and

WHEREAS, Commercial Recreation Specialists has submitted a proposal for the purchase and installation of notification equipment for the Borough of Totowa's Kennedy Field and Veteran's Field in the amount of Nine Thousand Eighty-One and 90/100 Dollars (\$9,081.90), a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the cost of the notification equipment includes a three (3) year extended warranty for the WAVE Sirens, Transmitters and/or Sequencers to be located at each of the above recreational fields; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and installation of the outdoor remote sirens and all related equipment; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this safety equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and installation of notification equipment from Commercial Recreation Specialists pursuant to Sate of New Jersey Contract No. A81431 for the Borough of Totowa's Kennedy Field and Veteran's Field in the amount of Nine Thousand Eighty-One and 90/100 Dollars (\$9,081.90).

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve Raffle License Application No. 1787 for OCA-NJ CHAPTER for an Off-Premise 50/50 to be held on December 6, 2014 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman Puglise, seconded by Councilman D'Angelo that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk