

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

March 22, 2016

PRESENT: Mayor John Coiro, presiding, Council President Phil Puglise, Councilman Lou D'Angelo, Councilwoman Carolyn Fontanella, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Councilman William Bucher, Municipal Clerk Joseph Wassel and Municipal Attorney Robert Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Councilwoman Andriani: Announced that the Easter Bunny Breakfast which was held on March 19th was a success and thanked the Board of Recreation.

CITIZENS HEARD:

Mike Mahometa, 269 Lincoln Avenue: 1) Said he noticed that the American Flags at Five Star Catering have been replaced and thanked the Mayor and Council; 2) Stated that he read an article in the paper about contamination in the water at the Wanaque

Reservoir and thinks that Totowa gets their water from there and was concerned. Mayor Coiro: Responded that he read the article too and that Totowa's reading was on the low side and below the acceptable levels. Then he asked DPW Superintendent Jim Niland or former Water Operator Allen Del Vecchio to respond. Allen explained the article and results to Mr. Mahometa.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to approve the Minutes of the Mayor and Council for the meeting of March 8, 2016. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2016-07 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2016-08 Authorizing The Transfer Of 2015 Budget Appropriations. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following Resolution To Introduce The 2016 Municipal Budget. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 46-2016

RESOLUTION TO INTRODUCE THE 2016 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Totowa, Passaic County, New Jersey for the year 2016.

BE IT FURTHER RESOLVED, that the said Budget be published in The North Jersey Herald and News in the issue of April 15, 2016, and that a hearing on the Budget will be held at the Municipal Building on April 26, 2016 at 8:00 P.M. or as soon thereafter as the matter may be reached.

Upon the recommendation of the Committee, there was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to appoint Maryann Coral as Court Administrator, effective March 28, 2016. On roll call vote, all members of the Council present voted in the affirmative.

MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby appoint Maryann Coral as Court Administrator, effective March 28, 2016 for a term expiring December 31, 2016.

There was a motion by Councilman Puglise, seconded by Councilman D'Angelo to confirm the appointment. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to accept the following bids for Solid Waste Collection Services. On roll call vote, all members of the Council present voted in the affirmative.

<u>Company</u>	<u>Amount Bid</u>
B and B Disposals, LLC 470 Hillside Avenue Hillside, NJ 07205	Option One: \$ 190,000.00
	Option Two: \$ 441,000.00
	Option Three: \$ 725,000.00
	Option Four: \$1,299,000.00

Upon the recommendation of the Committee, there was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following resolution to award the contract for Solid Waste Collection Services. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 47-2016

RESOLUTION AWARDING CONTRACT FOR SOLID WASTE COLLECTION SERVICES FOR THE BOROUGH OF TOTOWA

WHEREAS, the Mayor and Council of the Borough of Totowa did advertise for receipt of sealed bids for residential and municipal solid waste collection services in accordance with its specifications entitled "Specifications and Proposal for Solid Waste Collection Services in the Borough of Totowa, County of Passaic, New Jersey 2016"; and

WHEREAS, the Borough of Totowa did receive bids at its Municipal Building on March 16, 2016; and

WHEREAS, the Mayor and Council of the Borough of Totowa on March 22, 2016 did examine all bids for the collection services called for in the specifications; and

WHEREAS, the sole bid was submitted by B and B Disposals, LLC, 470 Hillside Avenue, Hillside, New Jersey 07205 with a bid in the amount of Seven Hundred Twenty-Five Thousand and 00/100 Dollars (\$725,000.00) for the period of April 1, 2016 through December 31, 2018; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that the bid submitted by B and B Disposals, LLC be accepted as the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the bid of B and B Disposals, LLC for solid waste collection services for the total sum of Seven Hundred Twenty-Five Thousand and 00/100 Dollars (\$725,000.00) for the period of April 1, 2016 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to authorize the Borough Attorney to prepare and the Borough Clerk to advertise for RFP's for 2016 Tax Appeal Consultant Services. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman Puglise, seconded by Councilwoman Fontanella to approve the Fire Department TSAP for 2015. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC WORKS:

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman D'Angelo, seconded by Councilman Puglise to approve a grade increase for DPW Laborer Gregory LaRose from Grade 4 to Grade 3, effective March 23, 2016. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was a motion by Councilwoman Fontanella, seconded by Councilwoman Andriani to approve Payment Estimate No. 4 (Final) in the amount of \$2,936.00 to Mak Group, LLC for the Municipal Complex Roof Project. On roll call vote, all members of the Council present voted in the affirmative.

A letter was received from the Do Good Student Support Group requesting permission to use the Municipal Parking Lot on Sunday, April 10, 2016 for a fundraising trip to the Sands Casino in Pennsylvania. There was a motion by Councilwoman Fontanella, seconded by Councilwoman Andriani to grant permission. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilwoman Andriani, seconded by Councilman Bucher to adopt the following Resolution Authorizing Contract For Geese Control Services For 2016. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 48-2016

RESOLUTION AUTHORIZING CONTRACT FOR GEESE CONTROL SERVICES FOR 2016

WHEREAS, the Borough of Totowa Board of Recreation has recommended that the Borough of Totowa hire a qualified company to provide safe and effective geese clearing and control services at all of the Borough of Totowa recreational ball fields; and

WHEREAS, the Mayor and Council of the Borough of Totowa have also determined that there is a need to retain a company that can provide these services to ensure the health and well-being of the residents of the Borough of Totowa; and

WHEREAS, the Borough of Totowa has solicited quotes for the necessary geese clearing services for all of the Borough of Totowa recreational fields as well as Washington Park School and the Municipal Complex; and

WHEREAS, Geese Chasers North Jersey LLC, 308 Winchester Drive, Brick, New Jersey 08724 submitted a proposal dated March 3, 2016 to clear and maintain a virtually geese-free environment with the use of working border collies, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, Geese Chasers North Jersey LLC will provide these services to the Borough of Totowa on an as needed basis for a term not to exceed a period of one (1) year; and

WHEREAS, pursuant to the applicable New Jersey State laws, the contract for these services may be authorized without public bidding since the total contract price will not exceed the public bidding threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize a contract with Geese Chasers North Jersey LLC for all necessary geese control and clearing services in accordance with the fee schedule set forth in their proposal.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all instruments relating thereto.

There was a motion by Councilwoman Andriani, seconded by Councilman Bucher to adopt the following Resolution Authorizing Contract For Fertilizer And Weed Control Services For 2016. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 49-2016

RESOLUTION AUTHORIZING CONTRACT FOR FERTILIZER AND
WEED CONTROL SERVICES FOR 2016

WHEREAS, the Superintendent for the Borough of Totowa Department of Public Works has recommended the Borough of Totowa implement a fertilization and weed control treatment program for the Borough of Totowa Municipal Complex grounds, recreational parks and fields; and

WHEREAS, the Borough of Totowa Department of Public Works did solicit proposals for these lawn maintenance services; and

WHEREAS, Harvest Lawn Care, P.O. Box 643, Franklin Lakes, New Jersey 07417 has submitted a proposal dated March 16, 2016 to provide the necessary fertilization and weed control services in the amount of Twelve Thousand Three Hundred Twenty-Eight and 00/100 Dollars (\$12,328.00), a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Superintendent for the Borough of Totowa Department of Public Works has reviewed the proposal and recommended the Borough of Totowa implement the five (5) step treatment plan recommended in the proposal; and

WHEREAS, pursuant to the applicable New Jersey State laws, the authorization of this service will not exceed the public bidding threshold and may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Borough of Totowa to enter into a contract with Harvest Lawn Care for lawn maintenance services for the Borough of Totowa Municipal Complex grounds, recreational fields and parks in the amount of Twelve Thousand Three Hundred Twenty-Eight and 00/100 Dollars (\$12,328.00).

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Superintendent for the Department of Public Works to execute any and all necessary instruments relating thereto.

A letter of resignation was received from Pool Secretary Jennifer Bernardo. There was a motion by Councilwoman Andriani, seconded by Councilman Bucher to accept her resignation with regrets. On roll call vote, all members of the Council present voted in the affirmative.

A letter from the Totowa Board of Health advising that the Annual Rabies Clinic will be held on Tuesday, April 26, 2016 at the DPW garage was received and filed.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Bucher, seconded by Councilman Picarelli to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 05-2016

**CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A
CAP BANK (N.J.S.A. 40A:4-45.14)**

There was a motion by Councilman Bucher, seconded by Councilman Picarelli to adopt the following Proclamation To Celebrate Arbor Day. On roll call vote, all members of the Council present voted in the affirmative.

PROCLAMATION TO CELEBRATE ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and is celebrated in New Jersey on the last Friday in April; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council of the Borough of Totowa, County of Passaic, State of New Jersey, that Friday, April 29, 2016 be known as Arbor Day in the Borough of Totowa and that all citizens are urged to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

BE IT FURTHER PROCLAIMED, that all citizens are urged to plant trees to gladden the heart and promote the well-being of this and future generations.

There was a motion by Councilman Bucher, seconded by Councilman Picarelli to approve Raffle License Application Nos. 1918 & 1919 for the St. Joseph's Home for the Elderly/Little Sisters of the Poor for a Tricky Tray and On-Premise 50/50, respectively, to be held on May 20, 2016. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Bucher, seconded by Councilman Picarelli to approve Raffle License Application No. 1920 for the Memorial Home & School Association for a Casino Night to be held on April 15, 2016 at the Passaic Valley Elks Lodge. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Bucher, seconded by Councilman Picarelli to approve Raffle License Application Nos. 1921 & 1922 for the HSA Fairview of Bloomfield for a Tricky Tray and On-Premise 50/50, respectively, to be held on April 7, 2016 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman Puglise, seconded by Councilman D'Angelo that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk