

REORGANIZATIONAL MEETING

MINUTES – JANUARY 26, 2012

President John Krautheim, Jr. called the Board of Health meeting of Thursday, January 26, 2012 to order at 7:30 P.M. in the Conference Room on the first floor of the Totowa Municipal Building.

ROLL CALL:

PRESENT:	President:	John Krautheim, Jr.
	Vice-President:	Greg Luciano
	Commissioners:	Elia, Britting, Corrado
	Health Inspector:	Steve Shayne
	Borough Nurse:	Darlene Walsh
	Board Attorney:	Glenn Glerum
	Board Liaison:	Debbie Andriani
	Health Officer:	Trevor Weigle
ABSENT:	Board Secretary:	Susan D’Aiuto

NOMINATION FOR PRESIDENT:

Commissioner Luciano made a motion to nominate John Krautheim, Jr. for President of the Board of Health for 2012, seconded by Corrado. Floor was closed as no other nominations were made. All Commissioners in attendance voted in the affirmative.

NOMINATION FOR VICE-PRESIDENT:

Commissioner Britting made a motion to nominate Greg Luciano for Vice-President of the Board of Health for 2012, seconded by Corrado. Floor was closed as no other nominations were made. All Commissioners in attendance voted in the affirmative.

NOMINATION FOR COMMITTEE LIASONS:

Commissioner Britting made a motion to carry the appointments of liaisons of the Board of Health for 2012 until the February meeting, seconded by Luciano. All Commissioners in attendance voted in the affirmative.

APPOINTMENT OF BOARD PROFESSIONALS:

Commissioner Corrado made a motion to appoint the following professionals to serve the Board of Health:

Borough Nurse:	Darlene Walsh
Board Attorney:	Glenn Glerum
Cemetery Inspector:	Joseph Brady
Sanitary Inspector:	Steve Shayne

Motion was seconded by Luciano. All Commissioners in attendance voted in the affirmative.

BOARD OF HEALTH BUDGET:

Commissioner Britting made a motion to carry the vote for the Budget of the Board of Health for 2012 until the February meeting, seconded by Corrado. All Commissioners in attendance voted in the affirmative.

ADJOURN:

Commissioner Britting made a motion to adjourn the meeting at 7:35 P.M., seconded by Corrado. All Commissioners in attendance voted in the affirmative.

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ABSENT:	Board Secretary:	Susan D’Aiuto

CORRESPONDENCE: NONE

MINUTES:

Commissioner Luciano made a motion to accept the minutes of the November 17, 2012 Board of Health meeting, seconded by Elia. All Commissioners in attendance voted in the affirmative.

BILLS: NONE

REPORTS:

Commissioner Britting made a motion to accept the reports submitted, seconded by Corrado. All Commissioners in attendance voted in the affirmative.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

ADJOURN:

Commissioner Elia made a motion to adjourn the meeting at 7:50 P.M., seconded by Luciano. All Commissioners in attendance voted in the affirmative.



BOARD OF HEALTH
BOROUGH OF TOTOWA

PASSAIC COUNTY
NEW JERSEY
07512

DARLENE WALSH
PUBLIC HEALTH NURSE
(973) 956-9378

MUNICIPAL BLDG.
Totowa Road at Cherba Place

THIS REPORT COVERS THE MONTH OF JANUARY 2012

1/2.	Mon.	Off
1/3	Tues.	Office.
1/4.	Wed.	Home visit. Office.
1/5	Thurs.	Office. Visit-check calibration of B.P. machine.
1/6	Fri.	Home visit. Office.
1/9	Mon.	Home visit v/s check x 2. Office.
1/10	Tues.	Office. Home visit.
1/11	Wed.	Home visit. Office.
1/12	Thurs.	Office.
1/13	Fri.	Office.
1/16	Mon.	Home visit. Office.
1/17	Tues.	Office.
1/18	Wed.	Office.
1/19	Thurs.	Office. Home visit.
1/20	Fri.	Home visit. Office.
1/23	Mon.	Office. Home visit. Office.
1/24	Tues.	Office.
1/25	Wed.	Home visit. Office.
1/26	Thurs.	Office.
1/27	Fri.	Office.
1/30	Mon.	Home visit. Office.
1/31	Tues.	Office.

Office Blood Pressures 20.

Medical Waste 15.5 lbs.

Respectfully submitted,

Darlene Walsh R.N.

**Totowa Board of Health
Steve Shayne, Health Inspector
Monthly Report
January 2012**

Retail Food Inspections :

- Sam I Am Bagels inspected, Satisfactory
- Sushi Lounge inspected, Satisfactory
- Murph's Bar inspected, Satisfactory
- Linwood Pizza inspected, Satisfactory
- Sahara (a new mid east restaurant next to Sam I Am Bagels) was inspected, Satisfactory
- Hillery Street was inspected and received a Conditional rating for numerous poor housekeeping violations and mice infestation. A re-inspection will be performed in two weeks.

Complaint Investigations :

Two complaints about Hillery Street were investigated and resulted in the Conditional rating being issued after inspection.

BOROUGH OF TOTOWA
PASSAIC COUNTY, NEW JERSEY

SUSAN D'AIUTO, CMR
MUNICIPAL REGISTRAR



MUNICIPAL COMPLEX
TOTOWA ROAD AT CHERBA PLACE
TOTOWA, NJ 07512
Phone: 973-956-1008
Fax: 973-956-5668

MONTHLY FINANCIAL REPORT

Jan. 2012

CEMETERY:	\$ <u>174.00</u>
DEATH CERTIFIED COPIES:	\$ <u>60.00</u>
MARRIAGE LICENSE:	\$ <u>84.00</u>
MARRIAGE CERTIFIED COPIES:	\$ <u>45.00</u>
BIRTH CERTIFIED COPIES:	\$ _____
RETAIL FOOD ESTABLISHMENT LICENSE:	\$ <u>6,250.00</u>
TEMPORARY FOOD LICENSE:	\$ _____
MILK LICENSE:	\$ <u>180.00</u>
VENDING MACHINE DISTRIBUTOR'S FEE:	\$ <u>25.00</u>
VENDING MACHINE LICENSE:	\$ <u>275.00</u>
MOBILE CATERERS:	\$ <u>250.00</u>
FOWL LICENSE:	\$ _____
CASH AMOUNT RECEIVED:	\$ <u>263.00</u>
CHECK AMOUNT RECEIVED:	\$ <u>7,080.00</u>
TOTAL RECEIVED:	\$ <u>7,343.00</u>