

MINUTES OF THE MEETING OF OCTOBER 23, 2013

Meeting called to order by Janet Saunders at 7:30 p.m.

ROLL CALL VOTE: Present – Valerie D’Ambrosio, Patricia Knapp, Enrica Montemurro, Janet Saunders, Elsa Stonebridge, John Waryas.

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Valerie D’Ambrosio and seconded by John Waryas. Unanimous approval

MINUTES: Motion to accept minutes as read made by Valerie D’Ambrosio and seconded by John Waryas. Unanimous approval

LIBRARIAN’S REPORT: Motion to accept Librarian’s Report as read made by Patricia Knapp and seconded by Tom Watkins. Unanimous approval

CORRESPONDENCE:

1. State Aid check received on October 2, 2013.

OLD BUSINESS:

1. Expansion Update – Sound problem regarding HVAC unit.

FOUNDATION NEWS:

1. Pasta Dinner set for Martin Luther King Day – January 20, 2014.
2. Harvest Brunch Report
3. Tricky Tray planned June 1, 2014 at the PAL.

NEW BUSINESS:

1. Motion to approve Holiday Schedule for 2014 made by Patricia Knapp and seconded by Tom Watkins. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.
2. Motion to approve Board of Trustee Meeting Date for 2014 made by Enrica Montemurro and Seconded by Tom Watkins, yes. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.
3. Library Programs
4. Would like to afford the privilege of waving fees for Veterans. Presentation to be made by Anne on Veteran's Eve.
5. Plan to christen new kitchen by hosting soup luncheon for Veterans.
6. Patricia Knapp will be attending program in November.

FRIENDS OF THE LIBRARY:

1. Made donation to purchase kitchen appliances.
2. Book Sale next fall.

FINANCIAL REPORT:

1. Motion to accept monthly report made by Elsa Stonebridge and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.
2. Motion to pay bill awaiting approval made by John Waryas and seconded by Patricia Knapp. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.
3. Motion by John Waryas and seconded by Enrica Montemurro to designate Valley National Bank and Highlands State Bank the official banking institutions. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.

ANNOUNCEMENTS:

Next Board meeting November 20, 2013

ADJOURNMENT- Motion to adjourn made by Tom Watkins and seconded by Enrica Montemurro.

Unanimous approval. Meeting adjourned at 8:25 p.m.

Respectfully Submitted,

**Elsa Stonebridge,
Secretary**