

## MINUTES OF THE MEETING OF JUNE 22, 2016

Meeting was called to order by Janet Saunders at 7:45 p.m.

**ROLL CALL VOTE:** Present – Valerie D’Ambrosio, Debra Andriani, Patricia Knapp, Janet Saunders, Elsa Stonebridge, Tom Watkins. Absent – Enrica Montemurro

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval

**MINUTES:** Motion to accept minutes as read made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Valerie D’Ambrosio and seconded by Tom Watkins. Unanimous approval

### **CORRESPONDENCE:**

1. Request for Third Quarter Allotment.
2. Letter from Corrado & Corrado regarding Audit for year 2015.
3. Letter to Aire Cool Mechanical, Inc. – not renewing contract that expires in July.
4. Thank you card from Shadow and family for his birthday party.

### **OLD BUSINESS:**

1. Meeting room policy being discussed.

### **NEW BUSINESS:**

1. Upcoming library programs for summer.
2. Summer Reading Program and Calendar of Events. This year’s theme is “Ready Set Read”.
3. Girl Scouts annual planting.
4. Donation from Vickerilla Family - received old cash register.
5. New Jersey Library Trustee Academy - September 10, 2016, East Windsor, NJ.

6. Summer help
7. Health Fair is scheduled for September 17, 2016.
8. Library 60<sup>th</sup> Anniversary - September 7, 2017

**FRIENDS OF THE LIBRARY** - No Report

**FOUNDATION:**

1. Scholarship was awarded.

**FINANCIAL REPORT:**

1. Motion to accept monthly report for June made by Patricia Knapp and seconded by Debra Andriani. **ROLL CALL VOTE:** Debra Andriani, yes; Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Enrica Montemurro
2. Motion to accept bills awaiting approval made by Elsa Stonebridge and seconded by Patricia Knapp. **ROLL CALL VOTE:** Debra Andriani, yes; Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Enrica Montemurro

**ANNOUNCEMENTS:**

1. Next meeting September 28, 2016 at 7:30 p.m.

**ADJOURNMENT** - Motion to adjourn made by Patricia Knapp and seconded by Elsa Stonebridge. Unanimous approval. Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary