

MINUTES OF THE MEETING OF DECEMBER 18, 2013

Meeting called to order by Janet Saunders at 7:35 p.m.

ROLL CALL VOTE: Present – Patricia Knapp, Janet Saunders, Elsa Stonebridge, Tom Watkins. Absent – Valerie D’Ambrosio, EnricaMontemurro, JohnWaryas.

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval

MINUTES: Motion to accept minutes as read made by Tom Watkins and seconded by Patricia Knapp.

LIBRARIAN’S REPORT: Motion to accept Librarian’s Report as read made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval

CORRESPONDENCE:

1. 2013 Library Expenditures from Borough of Totowa.
2. Letter and Gift from John and Grace p. Soldoveri.
3. Annual Donation from Amos and Janet Saunders.
4. Additional Donation from VFW.
5. Donation and Card from Marie Pedalino.
6. Note from Irlanda Velasquez thanking staff for their help.
7. Donation and note from Catherine Cavallo.

OLD BUSINESS:

1. HVAC still a problem. A few suggestions were made to help with the noise.

NEW BUSINESS:

1. Motion made by Tom Watkins to write thank you to staff for their help and dedication To the library at the Open House, seconded by Elsa Stonebridge.
2. Library Programs
3. Plans for 2014
4. Annual Report to Community, listing activities and Audit Report to Joe Wassel next week.

FRIENDS OF THE LIBRARY:

1. Trash to Treasure scheduled for April 26, 2014.

FOUNDATION:

1. Italian Family Style Dinner – January 20, 2014.
2. Tricky Tray – June 1, 2014 at the PAL.

FINANCIAL REPORT:

1. Motion to accept monthly report made by Patricia Knapp and seconded by Elsa Stonebridge.
ROLL CALL VOTE: Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Valerie D’Ambrosio, EnricaMontemurro, JohnWaryas.
2. Motion to pay bills awaiting approval made by Patricia Knapp and seconded by Elsa Stonebridge.
ROLL CALL VOTE: Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Valerie D’ambrosio, EnricaMontemurro, John Waryas.
3. Transfer of funds from Capital Account to Operating Reserve, \$9,536 and \$16,000 from Operating Reserve to Operating Expenses. Motion made by Tom Watkins and seconded by Patricia Knapp. **ROLL CALL VOTE:**Janet Saunders, yes; Patricia Knapp, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Valerie D’Ambrosio, EnricaMontemurro, JohnWaryas.

ANNOUNCEMENTS:

1. Mayor and Council Annual Reorganization Meeting – January 1, 2014.
2. Library Board Reorganization Meeting – January 22, 2014.

ADJOURNMENT: Motion to adjourn made by Tom Watkins and seconded by Patricia Knapp.

Unanimous approval. Meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary

