

## **MINUTES OF THE MEETING OF JANUARY 27, 2016**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present – Valerie D’Ambrosio, Patricia Knapp, Enrica Montemurro, Janet Saunders, Elsa Stonebridge, Tom Watkins. Absent - Debra Andriani

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Tom Watkins and seconded by Elsa Stonebridge. Unanimous approval

**ELECTION OF OFFICERS FOR 2016 YEAR:** Patricia Knapp made a motion to keep slate as is, seconded by Tom Watkins. **ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Kanpp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani.

**OATH OF OFFICE:** Valerie D’Ambrosio appointed. **ROLL CALL VOTE:** Valerie D’Ambrosio ,yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes.

**MINUTES:** Motion to accept minutes as read made by Patricia Knapp and seconded by Valerie D’Ambrosio. Unanimous approval

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Valerie D’Ambrosio and seconded by Enrica Montemurro. Unanimous approval

### **CORRESPONDENCE:**

1. Donation from Mrs. Janet Saunders
2. Donation and card from Mrs. Marie Pedalino
3. Donation and card from Mrs. Maral Dogramadjian
4. Letter from St. Francis Academy

**OLD BUSINESS:** None

### **NEW BUSINESS:**

1. Application for State Library Aid FY2017 (Data 2015)
2. Annual Report to Chief Financial Officer
3. Library Programs
4. Food for Fines during month of February – 2016. Food to go to CUMAC.
5. PALS Plus Voting Representative.
6. Passaic Valley High School Student – Transition Placement.
7. A.S.K. – American Special Kidz.
8. Request for police to move cars to side of building to free up parking spaces.

### **FRIENDS OF THE LIBRARY:**

Trash to Treasure and Craft Sale scheduled for April 30, 2016.

### **FOUNDATION:**

1. Italian Family Style Dinner recap – made \$5,700.00
2. Night of Indulgence - May 6, 2016 at PAL - BYOB, medium, additional vendors.

### **FINANCIAL REPORT:**

1. Motion to accept monthly report for January made by Enrica Montemurro and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani
2. Motion to accept bills awaiting approval made by Enrica Montemurro and seconded by Elsa Stonebridge. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani
3. Transfer of Funds from Operating Reserve to Operating Accounting. Motion made by Patricia Knapp and seconded by Valerie D'Ambrosio to transfer \$60,000. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani
4. 2016 Budget Update

**ANNOUNCEMENTS:**

1. Next Board of Trustee Meeting – February 24<sup>th</sup>, 2016
2. Annual Read Aloud – March 2, 2016 at 6:30 p.m. in the Eisenhower Community Room.

**ADJOURNMENT:** Motion to adjourn made by Tom Watkins and seconded by Enrica Montemurro. Unanimous approval. Meeting adjourned at 8:50 p.m.

**Respectfully Submitted,**

**Elsa Stonebridge**

**Secretary**