

## **MINUTES OF THE MEETING OF MARCH 23, 2016**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present - Debra Andriani, Valerie D'Ambrosio, Janet Saunders, Patricia Knapp, Tom Watkins Absent - Elsa Stonebridge, Tom Watkins

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Tom Watkins and seconded by

Unanimous approval

**MINUTES:** Motion to accept minutes as read made by Patricia Knapp and seconded by Debbie Andriani. Unanimous approval

**LIBRARIAN'S REPORT:** Motion to accept Librarian's Report as read made by Patricia Knapp and seconded by Tom Watkins. Unanimous approval

### **CORRESPONDENCE:**

1. Anne will attend Installation of Officers – Legion Post 227.
2. Complimentary card from former resident Jane Reardon.
3. Letter from Juliann Scavone complimentary pre-school program.

### **OLD BUSINESS:**

1. New Jersey Library Association Cards.

### **NEW BUSINESS:**

1. Creating a Sunshine Fund" for Trustees.
2. Front door replacement- Trustees want complete renovation of front door and surrounding area.
3. Spend \$2,630.00 – main entrance and side panel – front entrance.
4. Motion to give staff an "Appreciation Comp Day" at Director's discretion for extra work or participation.

## **FRIENDS OF THE LIBRARY**

1. Will have their annual “Trash to Treasure”. Several patrons and community members have signed up to participate.

## **FOUNDATION:**

1. Fundraiser – Night of Indulgence, May 6, 2016

## **FINANCIAL REPORT:**

1. Motion to accept 2<sup>nd</sup> Quarter Allotment made by Tom Watkins and seconded by Valerie D’Ambrosio. **ROLL CALL VOTE:** Debbie Andriani, yes; Valerie D’Ambrosio, yes; Janet Saunders, yes; Tom Watkins, yes; Patricia Knapp, yes. Absent – Enrica Montemurro, Elsa Stonebridge.
2. Motion to accept bills waiting approval made by Debbie Andriani and seconded by Janet Saunders. **ROLL CALL VOTE:** Debbie Andriani, yes; Valerie D’Ambrosio, yes; Janet Saunders, yes; Tom Watkins, yes; Patricia Knapp, yes. Absent – Enrica Montemurro, Elsa Stonebridge.

## **FINANCE COMMITTEE MEETING REPORT:**

1. Discussion of salary guide.
2. Replacement for retiring custodian, Rick Shea will take his place three times a week.
3. Increase in salary for Roe to Grade 2 status. Motion to accept made by Valerie
4. D’Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Debbie Andriani, yes; Valerie D’Ambrosio, yes; Janet Saunders, yes; Tom Watkins, yes; Patricia Knapp, yes. Absent - Enrica Montemurro, Elsa Stonebridge.
5. Director increase approved for 2016. Motion to accept made by Valerie D’Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Debbie Andriani, yes; Valerie D’Ambrosio, yes; Janet Saunders, yes; Tom Watkins, yes; Patricia Knapp, yes. Absent - Enrica Montemurro, Elsa Stonebridge.
6. 2016 Budget \$772,950.00, 1.45% increase. Motion to accept made by Valerie D’Ambrosio, and seconded by Patricia Knapp. **ROLL CALL VOTED:** Debbie Andriani, yes; Valerie D’Ambrosio, yes; Janet Saunders, yes; Tom Watkins, yes; Patricia Knapp, yes. Absent -- Enrica Montemurro, Elsa Stonebridge.

**ANNOUNCEMENTS:**

1. Next Board of Trustees Meeting - April 27, 2016

**ADJOURNMENT:** Motion to adjourn made by Valerie D'Ambrosio and seconded by Patricia Knapp. Unanimous approval. Meeting adjourned at 8:05 p.m.

**Respectfully Submitted,**

**Elsa Stonebridge**

**Secretary**