

MINUTES OF THE MEETING OF SEPTEMBER 24, 2014

Meeting called to order by Janet Saunders at 7:40 p.m.

ROLL CALL VOTE: Present – Valerie D’Ambrosio, Patricia Knapp, Janet Saunders, Tom Watkins, Elsa Stonebridge. Absent – Enrica Montemurro

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Patricia Knapp and seconded by Valerie D’Ambrosio. Unanimous approval

MINUTES: Motion to accept minutes as read made by Patricia Knapp and seconded by Valerie D’Ambrosio. Unanimous approval

LIBRARIAN’S REPORT: Motion to accept Librarian’s Report as read made by Elsa Stonebridge and seconded by Tom Watkins. Unanimous approval

CORRESPONDENCE:

1. Audit Report for December 31, 2013 and December 31, 2012.
2. Summons from Passaic County Re: Phyllis Kyle – August 21, 2014.
3. Note and check from Passaic County Girl Scout Troop #88 discussed using the donation to purchase a fish tank.

OLD BUSINESS:

1. Eagle Scout project still in the works.

NEW BUSINESS:

1. Library Programs
2. Capital Plan Revision
 1. Carpeting for upstairs
 2. Painting
 3. Lighting
 4. Sound Absorbing Tiles
 5. Water Filtration

6. Fans
7. Window Wall
8. Upstairs Bathrooms
9. New HVAC

FRIENDS OF THE LIBRARY:

Book Sale - \$850 made - went well

FOUNDATION:

January 19, 2015 – Italian Family Style Dinner

FINANCIAL REPORT:

1. Motion to accept monthly report made by Valerie D'Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Enrica Montemurro.
2. Motion to accept bills awaiting approval made by Elsa Stonebridge and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Enrica Montemurro.
3. Motion to move \$30,000 from Highlands Operating Account to Highlands Capital Account made by Patricia Knapp and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie d'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Enrica Montemurro.

ANNOUNCEMENTS:

Next meeting October 29, 2014.

ADJOURNMENT: Motion to adjourn made by Tom Watkins and seconded by Elsa Stonebridge.

Unanimous approval. Meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary

