

## BOROUGH OF TOTOWA

### MINUTES OF THE MAYOR AND COUNCIL

**September 27, 2011**

**PRESENT:** Mayor John Coiro, presiding, Council President Phil Puglise, Councilman John Waryas, Councilman Jim Niland, Councilman Lou D'Angelo, Councilwoman Carolyn Fontanella, Councilwoman Debbie Andriani, Deputy Municipal Clerk Kathy Wasilewski and Municipal Attorney Robert Corrado.

**ABSENT:** Municipal Clerk Joseph Wassel.

Mayor John Coiro called the meeting to order and asked the Deputy Municipal Clerk to call the roll.

Deputy Municipal Clerk Wasilewski recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Deputy Clerk to read the statement of the meeting.

The Deputy Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro asked if any members of the Council, the Deputy Municipal Clerk or the Municipal Attorney wished to address the Council.

Councilwoman Andriani: Spoke about the flu shots/clinic which will be held on October 19 & 26, 2011.

Councilman Niland: Said that the Borough of Totowa has received a piece of World Trade Center steel and that it will be put in a stone structure in front of the Municipal Building near the Fireman's monument.

Councilman Waryas: Stated that Passaic County cleaned up Riverview Drive near the sewer plant and they did a good job.

#### CITIZENS HEARD:

Donald Bender, 34 West 36<sup>th</sup> Street, Woodland Park: Thanked Totowa for helping to get the crosswalk and handicapped ramps installed at the Glover Street Bridge. Mayor Coiro: Told him that it was Passaic County that did the work. Mr. Bender: Asked when the striping would be done and when a pedestrian crosswalk sign will be there. Police Chief Robert Coyle: Said that he will make a list of where Totowa needs these signs. There was also a request for Union Boulevard and Jefferson Place.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve the Minutes of the Mayor and Council for the meeting of September 13, 2011. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON FINANCE:

There was a motion by Councilman Waryas, seconded by Councilman D'Angelo to approve Resolution No. 2011-20 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Waryas, seconded by Councilman D'Angelo to adopt the following resolution authorizing the Treasurer to issue a check in the amount of \$33,247.44 to US Bank CUST For CCTS Capital, LLC, plus a check for \$6,500.00 for premium paid on Certificate of Sale #09-2, Block 22, Lot 2, 82 Boyle Avenue. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION

Certificate of Sale #09-2  
Block 22, Lot 2  
Property: 82 Boyle Avenue  
Owner: Giacchi

WHEREAS, the Certificate of Sale #09-2 on the above property was purchased by US Bank CUST For CCTS Capital, LLC on October 22, 2009 at 0% interest and \$6,500.00 premium; and

WHEREAS, the owners of the property are now paying the funds due regarding taxes for Certificate of Sale #09-2; and

WHEREAS, the total amount due US Bank CUST For CCTS Capital, LLC as of 9/27/11 is \$33,247.44.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the Borough of Totowa is authorized to issue a check to US Bank CUST For CCTS Capital, LLC in the amount of \$33,247.44 on the Certificate of Sale, plus an additional check for \$6,500.00 to reimburse the lien holder for the premium paid.

There was a motion by Councilman Waryas, seconded by Councilman D'Angelo to adopt the following Resolution Re: Cancellation Of Outstanding Checks. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 79-2011

Resolution Re: Cancellation of Outstanding Checks

WHEREAS, there exists numerous old outstanding checks on the bank reconciliations of the General and Net Payroll bank accounts;

WHEREAS, the old outstanding checks have been investigated and it has been determined that these old outstanding checks should be cancelled,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Totowa that the following old outstanding checks in the amount of \$65,624 in the General and Net Payroll bank accounts be and the same are hereby cancelled.

<u>Bank Account</u>	<u>Amount</u>
General Account	<u>\$58,689</u>
Net Payroll Account	<u>6,935</u>
	<u>\$65,624</u> (A)

(A) A detailed listing of the outstanding checks to be cancelled will be retained on file in the Office of the Borough Clerk.

There was a motion by Councilman Waryas, seconded by Councilman D'Angelo to adopt the following Resolution Re: Cancellation Of Current Fund Grants Receivable. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 80-2011

Resolution Re: Cancellation of Current Fund Grants Receivable

WHEREAS, grants receivable balances in the amount of \$96,262 remain on the Current Fund balance sheet as of August 31, 2011; and

WHEREAS, the grants receivable have been investigated and it has been determined that these receivable balances should be canceled;

WHEREAS, it is necessary to formally cancel the receivable balance from the balance sheet;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Totowa that the following grant receivable balances be cancelled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
Municipal Alliance Program	\$23,900
Improvements to Dewey Section I	61,689
Stormwater Grant	8,468
Bufferzone Protection Program	406
Safe and Secure Communities	<u>1,799</u>
	<u>\$96,262</u>

There was a motion by Councilman Waryas, seconded by Councilman D'Angelo to adopt the following Resolution Re: Cancellation Of Current Fund Appropriated Grant Reserves. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 81-2011

Resolution Re: Cancellation of Current Fund Appropriated Grant Reserves

WHEREAS, there exists various appropriated grant reserves on the balance sheet of the Current Fund; and

WHEREAS, the funds creating these reserves have been investigated and it has been determined that these reserves should be canceled;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Totowa that the following appropriated grant reserves in the amount of \$233,906 be and the same are hereby canceled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
NJSLAEHOP	\$ 1,462
Stormwater Grant	8,468
Bicycle Patrol Program	893
Buffer Zone Protection	65
Supplemental Fire Services Program – Local	912
NJ Transportation Trust – Roosevelt/Coolidge-Local	37,764
NJ Transportation Trust – Elizabeth	23,457
FEMA – Fire Fighters Equipment – Local	1,205
NJ Transportation Trust – Dewey Ave – Local	91,500
NJ Transportation Trust – Dewey Ave. – State	65,699
Municipal Alliance	<u>2,481</u>
	<u>\$233,906</u>

#### COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman Niland, seconded by Councilman Puglise to approve a grade increase for Patrolman Gary Bierach from Grade 5 (\$65,367.) to Grade 4 (\$75,827.), effective September 28, 2011. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Niland, seconded by Councilman Puglise to approve the fireman's application, the purchase of fireman's equipment and authorize a fireman's physical for Joseph M. Morabito, Jr. for Volunteer Fire Company No. 1. On roll call vote, all members of the Council present voted in the affirmative.

Upon the recommendation of the Committee, there was a motion by Councilman Niland, seconded by Councilman Puglise to appoint Jennifer DeCeglie as a School Crossing Guard. On roll call vote, all members of the Council present voted in the affirmative.

#### MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby appoint Jennifer DeCeglie as a School Crossing Guard for a one year term expiring on December 31, 2011.

There was a motion by Councilman Niland, seconded by Councilman Puglise to confirm the appointment. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Puglise, seconded by Councilman Niland to adopt the following Resolution authorizing the submission of an application and execution of an agreement with the New Jersey Department Of Transportation for the 2012 Municipal Aid Program for Lincoln Avenue Improvements. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 82-2011

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the 2012 Municipal Aid Application for Lincoln Avenue Improvements.

WHEREAS, the Borough of Totowa continues to develop projects that will improve access and maintenance on public roads; and

WHEREAS, the Borough of Totowa's Engineering Department has provided plans specifically designed to address and improve traffic flow/safety issues and maintenance on our roads; and

WHEREAS, the Borough of Totowa has submitted plans to the State of New Jersey, Department of Transportation for Municipal Aid and will continue to do so in the future; and

WHEREAS, the Borough of Totowa has identified Lincoln Avenue, from Union Boulevard to Totowa Road is in desperate need of repair;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa, in the County of Passaic, State of New Jersey formally approves the grant application for Lincoln Avenue.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2012-Totowa Borough-00632 to the New Jersey Department of Transportation on behalf of the Borough of Totowa.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Totowa and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was no report.

COMMITTEE ON LIAISON & INSPECTION:

There was no report.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilwoman Fontanella, seconded by Councilwoman Andriani to approve Raffle License Application Nos. 1596 & 1597 for St. Anne School for a Tricky Tray and On-Premise 50/50, respectively, to be held on November 4, 2011 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman Puglise, seconded by Councilman Waryas that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

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Kathryn Wasilewski  
Deputy Municipal Clerk