

# BOROUGH OF TOTOWA

BOARD OF RECREATION  
JOHN MANCINELLI  
DIRECTOR

KEVIN BARNES  
PRESIDENT

OLIVER DITTAMO  
VICE PRESIDENT

DEBBIE BARONE  
SECRETARY

BOARD OF RECREATION  
PASSAIC COUNTY  
NEW JERSEY



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## AGENDA November 15, 2012

**CALL TO ORDER:** Kevin

**ROLL CALL:** Debbie Barone to call for attendance. Juliaian Staus? Also I would like attendance to be recorded and a copy starting January 1st be going forward at every meeting to show how many meetings or events each member has missed or made during next years calendar year.

Bylaws- if you miss 2 or more meetings including events you will be subject for dismissal. The Governer last year also sent this down as our rule that needs to be follwed. We are all volunteers that accepted the repsponsibility to be part of this board, The board can only function as a whole and we need everyones full attendance in meetings and events. The Board of recreation is not just a meeting once a month.

**APPROVAL OF LAST MONTH'S MINUTES:** Review and vote on August meeting minutes, motion and second

**COUNCIL LIAISON:** Debbie Andriani

**CORRESPONDENCE:** NONE, I need call in to be able to retrieve phone calls + where does the mail come?

**FINANCIAL:** Review statement on last months bills, and upcoming Bills, submitted 2 requisitions for Hayride event From Corrados, and for the bus. Requisition needs to submitted for Spa 23 deposit.  
We need front money from Town if Possible

**CITIZENS TO BE HEARD:**

**PERSONNEL:**

**FIELDS AND GROUNDS :** Tom Mele and Kevin Barnes field reports  
Kevin- signs have been ordered for that you need a permit to use the field. Have been in contact working together on the new grant to fix the drainage on football field.

**PERMITS:** Tom, Kevin had requested Vital to get us their schedule early. Still nothing

**POOL:** Report from Kristen, maybe the Pool will be busy with the shore a mess? I have Pool notes from meeting I have to still type up

**FOLLOW UPS:** *Following up on request to fertilize Minnisink filed request  
Also on No dogs needed signs request*

**OLD BUSINESS:** Michele on Survey Monkey, how did she make out. We are not doing Christmas show  
Bus trip, too expensive

**NEW BUSINESS:** Agendas and Minutes are required by law to be posted on towns website. Sense we are public  
we will be following the Bylaws to the T. Everyone should have a copy.

**PROGRAMS:** Christmas Tree lighting festivities December 7th ,  
Nico Santa Claus, also need to know what we are doing. Need old flyer to create new one.  
This year we will have elf, juggler, man on stilts outside for entertainment possibly;  
Another idea is to have a Toys for Tots;

Spa 23 fun night December 8th: need flyer and sign up dates

Review,

Hayride

Trick or Trunk night

Next event after December we will plan AC trip

**PAL:** Pal small roof being contracted out to be fixed with new gutters. Soccer and Football ending and Hockey and  
Basketball Beginning.

**DIRECTORS REPORT:** John Mancenelli

**ADJOURN:** Motion and Second