

MINUTES OF THE MEETING OF NOVEMBER 18, 2015

Meeting called to order by Janet Saunders at 7:30 p.m.

ROLL CALL VOTE: Present - Debra Andriani, Patricia Knapp, Janet Saunders,

Elsa Stonebridge, Tom Watkins. Absent - Valerie D'Ambrosio,

Enrica Montemurro

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

MINUTES: Motion to accept minutes as read made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

LIBRARIAN'S REPORT: Motion to accept Librarian's Report as read made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval

CORRESPONDENCE:

1. Donation received from American Legion Post #227.

OLD BUSINESS:

1. Furniture purchase update – furniture has been ordered.

NEW BUSINESS:

1. Upcoming Library Programs
2. Library Trustee Workshop Report
3. ESL Tutor - Frances Atieh
4. Capital Improvements 2016
5. ALA Midwinter Conference. Motion made by Tom Watkins and seconded by Debra Andriani to send Anne Krautheim.
6. Close early on Thanksgiving Eve.
7. Plaque for Mayor and Council

FRIENDS OF THE LIBRARY:

1. Trash to Treasure - add a shredding truck - April 30, 2015

FOUNDATION:

1. Italian Family Style Dinner - January 18, 2016 \$55.00

FINANCIAL REPORT:

1. Motion to accept monthly report for November made by Patricia Knapp and seconded by Debra Andriani. **ROLL CALL VOTE:** Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Valerie D'Ambrosio, Enrica Montemurro
2. Motion to accept bills awaiting approval made by Elsa Stonebridge and seconded by Patricia Knapp. **ROLL CALL VOTE:** Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Valerie D'Ambrosio, Enrica Montemurro

ANNOUNCEMENTS:

1. Next meeting December 16, 2015 at 7:30 p.m.
2. Open House - December 2, 2015
3. Finance Committee Meeting - TBA

ADJOURNMENT: Motion to adjourn made by Debra Andriani and seconded by Elsa Stonebridge. Unanimous approval. Meeting adjourned at 9:05 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary

