

## **MINUTES OF THE MEETING OF NOVEMBER 20, 2013**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present – Valerie D’Ambrosio, Janet Saunders, Tom Watkins, Patricia Knapp, Elsa Stonebridge, Enrica Montemurro, John Waryas.

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Elsa Stonebridge and seconded by John Waryas. Unanimous approval

**MINUTES:** Motion to accept minutes as read made by John Waryas and seconded by Enrica Montemurro. Unanimous approval

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Valerie D’Ambrosio and seconded by Tom Watkins. Unanimous approval

### **CORRESPONDENCE:**

1. New Jersey Library Trustee Institute Conference scheduled for September 13, 2014.

**OLD BUSINESS:** None

### **EXPANSION UPDATE:**

1. Noise issue. Need to get another estimate.

### **NEW BUSINESS:**

1. Library Programs – Brochure
2. Veteran’s Luncheon went very well.

### **FRIENDS OF THE LIBRARY:**

1. Will be supplementing baked goods at programs, such as Open House.

**FOUNDATION NEWS:**

1. Pasta Dinner set for Martin Luther King Day – January 20, 2014.

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Patricia Knapp and seconded by John Waryas.  
**ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.
2. Motion to pay bills awaiting approval made by John Waryas and seconded by Patricia Knapp.  
**ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.

**ANNOUNCEMENTS:**

1. Next Board Meeting – December 18, 2013
2. Open House – December 4, 2013

**ADJOURNMENT:** Motion to adjourn made by Tom Watkins and seconded by Patricia Knapp.

Unanimous approval. Meeting adjourned at 8:15 p.m.

**Respectfully Submitted,**

**Elsa Stonebridge**

**Secretary**