



BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

973-790-3265 | fax 973-790-0306 | www.totowapl.org

Agenda for Meeting Wednesday, November 20, 2024 Multipurpose Room

- I. Call to order
Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.
- II. Portion of Meeting Open to Public
- III. Roll Call
- IV. Approval of Board Meeting Minutes
- V. Correspondence
 - Invitation from America Legion Post 227 for Veterans Eve
 - Letter from Senator Corrado's office with regards to Operation Kindness
 - Thank you from Steve Wulin for Medicare Seminar
 - Donation from Four Seasons of Wayne Social Committee
- VI. Director's Report
 - Facilities Update
 - Materials & Services
 - Outreach and Programming
 - PALS Plus Update
 - Personnel Update
 - Statistics
 - Volunteer Update
- VII. Committee Reports
 - Budget & Finance – Thomas Watkins, Valerie D'Ambrosio and Theresa Bronkowski
 - Building and Grounds – Thomas Watkins, Mayor John Coiro/Councilman Reynoso and Robert Coyle
 - Personnel & Policy – Thomas Watkins, Superintendent Patricia Capitelli and Elsa Stonebridge
 - Strategic Planning – Thomas Watkins, Mayor John Coiro/Councilman Reynoso and Theresa Bronkowski

VIII. Old Business

- Lower Level Renovation Project
- Passport Acceptance Office
- Dell Computer Purchase
- Strategic Plan
- Cooperative Pricing System Update
- Pirouette Table Purchase

IX. New Business

- Recommendation from Coppa Montabano Architects for Lower Level Renovation Project
- PALS PLUS Shared Services Agreement
- Totowa Mandolin Orchestra update
- 2025 Wish List & Capital Improvement Suggestions

X. Friends of the Library

- Atlantic City Trip

XI. Foundation

- 2025 Italian Family Style Dinner

XII. Financial Report

- Monthly Report
- Bills Awaiting Approval
- 2025 Budget and Salary Guide

XIII. Announcements

- Next Board of Trustee Meeting 12.18.24

XIV. Adjournment